



JOB DESCRIPTION

JOB TITLE:	Head of Football Finance
DEPARTMENT:	Finance
REPORTS TO:	Chief Financial Officer
DIRECT REPORTS:	Senior FP&A Analyst & Finance Business Partner – 1 st team football and player & other registrations
LOCATION:	Molineux Stadium, Waterloo Road, Wolverhampton, WV1 4QR
HOURS:	37.5 hours (Mon-Fri)
DATE:	June 2026

We are Wolves. English football's original innovators.

As a founding member of the Football League, we boast one of the richest histories in the beautiful game, shaping modern football while always staying true to our Old Gold roots.

A football club which represents a city built on grit and togetherness and one that is defined by ambition; from pioneering floodlit football to succeeding at the highest levels of the English and European game.

Always looking forward and determined in the face of challenge, bright in spirit and unified by the bond between players, staff and supporters, while remaining humble and grounded in the values of our Wolverhampton community.

At Wolves, we honour the past, while seizing the future.

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all colleagues and volunteers to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk

Job purpose

As the Head of Football Finance, you will be a forward thinking, motivated and self-starting individual with an exceptional eye for detail and ready to take up this leadership position in one of the most integral functions at Wolves.

Reporting to the club CFO with a dotted line to the Executive Chairman, taking care of day-to-day finance matters (the business as usual) alongside the Financial Controller, and being at the forefront of helping the Football Senior Leadership Team analyse different scenarios, and find the best way forward.

Working within a collaborative and high-performing environment, this role will be at the forefront of driving the Club's commitment to financial control, insight, and performance.

Football experience is essential, as a core objective of this role is responsibility for delivery of all Football Financial Regulatory Reporting, upholding the Club's excellent track record in this field.



Key responsibilities

- 🛡️ Directly line manage the Senior FP&A and the Finance Business Partner – 1st team football and player & other trading, including effective objective setting, monitoring of performance, and wider mentorship to support their development
- 🛡️ Lead budgeting and forecasting protocols through oversight of the delivery by the Senior FP&A
- 🛡️ Provide support to the CFO & Senior Leadership Team on strategic scenario planning
- 🛡️ Oversight on cashflow forecasting, both in terms of monitoring base case requirements, and for scenario planning purposes
- 🛡️ Lead on delivery of the football Financial Regulation requirements, under EFL, CFRU, Premier League, Independent Football Regulator and/or UEFA as required
- 🛡️ Lead on the relationship with the Club's banking partners and other financial institutions
- 🛡️ Lead on debt facility projects, including forecasting and reporting of covenant compliance with the Club's main working capital debt facilities, and end to end execution of transfer receivables factoring and similar debt facilities
- 🛡️ Fulfil Fosun group reporting obligations across accounting, tax and ad hoc projects
- 🛡️ Perform the lead contact role for statutory and interim audits in compliance with FRS 102 and UEFA Licensing
- 🛡️ Engage with wider stakeholder groups, both internal (e.g. SLT) and external (e.g. FAB) and present financial information to keep stakeholders informed on the club's financial position. Delivery to be suitable to both a financial and non-financial audience
- 🛡️ Operation of the Capex Committee process
- 🛡️ Perform reviews of intangible player and other registration month-end schedules, and all related balance sheet reconciliations
- 🛡️ Perform quarterly reviews of management accounts for accuracy and completeness, supporting the Financial Controller through a fresh pair of eyes
- 🛡️ Lead on tax compliance matters in respect of UK Corporation Tax and Value Added Tax (VAT), & lead on Research & Development Expenditure Credit tax relief projects
- 🛡️ Lead on management of foreign currency execution and strategy, including consideration of hedging requirements where appropriate
- 🛡️ Lead on supporting the CFO with key benchmarking and KPI monitoring requirements, both regulatory and otherwise
- 🛡️ Capacity to deliver ad hoc projects as required by the CFO

General responsibilities

- Compliance with Club policies
 - Compliance with the Club's health and safety procedures
 - Compliance with the Club's safeguarding policies
 - To promote the Club's values
 - To work consistently to embed equality & diversity into the Club
 - To undertake such other duties as may be reasonably expected
 - To maintain professional conduct at all times
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Equality, Diversity, and Inclusion

The post holder will demonstrate a strong commitment to equality, diversity, and inclusion, supporting the organisation's strategic aims to remove barriers and address inequality. You will play an active role in promoting an inclusive, discrimination-free environment that ensures fair access to opportunities and resources. This includes fostering a culture of dignity, respect, and belonging where everyone is empowered to contribute, perform, and reach their full potential.

Safeguarding Statement

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all those associated with WWFC to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk.

Key relationships

- CFO
- Senior FP&A Analyst
- Finance Business Partner – 1st team football and player & other registrations
- Financial Controller
- Other colleagues in the Finance department
- Executive Chairman
- Technical Director
- Director of Football Operations & Administration
- Wider Senior Leader Team

Scope of role

- Self-starting and proactive football financial expert, with the ability to “lead from the front” on the developing regulatory landscape
- Excellent communicator, who can build relationships and establish themselves as their “go to” advisor from the Finance department
- Proficient in use of Microsoft Office essential
- A working understanding of NetSuite ERP would be an advantage but not essential
- Collaborative working style, with a problem-solving mindset



PERSON SPECIFICATION

Job Title: Head of Football Finance

Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

Essential

- Strong people and team management experience
- Knowledge of Premier League/EFL financial requirements and regulations

Desirable

- NetSuite ERP experience
- Knowledge of UEFA financial regulations
- Experience of working with the Independent Football Regulator

Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc

Essential

- Strong technical understanding of FRS 102
- Proficiency in Excel and other Microsoft Office applications
- Experience of developing and managing cashflows and departmental budgets
- Strong presentation skills, able to explain concepts concisely and accurately
- Project management skills

Desirable

- Understanding of UK Corporation Tax R&D Expenditure Credit relief legislation
- Advanced level of competence on Microsoft Excel (e.g., pivot tables, macros, IF formulas in complex scenarios)
- An understanding of scenarios and tasks where Artificial Intelligence can drive efficiency, with experience in using Microsoft Copilot

General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc

Essential

- Problem solver
- Analytical
- Ability to effectively communicate with colleagues at multiple levels
- Ability to work calmly under pressure and instil confidence in others
- Always understanding of the importance of confidentiality and integrity
- Assertive, able to challenge in a constructive way
- Creative thinking skills and the ability to solve problems
- Team player with ability to be self-disciplined
- Forward thinking with a 'can do' attitude
- Understanding of how to work safely with children, young people and adults at risk to uphold Safeguarding best practice.

Experience: proven record of experience in a particular field, profession or specialism.

Essential

- Experience managing finances, including lending requirements where needed based on forecasts



- Evidence of work with high profile business accounts
- Experience of managing accountancy-based teams

Desirable

- Online banking experience

Qualifications: the level of educational, professional and/or occupational training required

Essential

- ICAEW/ICAS Chartered Accountant or equivalent

Desirable

- Educated to degree level in a financial related field