



JOB DESCRIPTION

JOB TITLE: Casual Football Development Coach
DEPARTMENT: Football Development
REPORTS TO: Football Development Officers
LOCATION: Wolverhampton, Telford, Shrewsbury, Codsall, Newport, Cannock or Stafford
HOURS: Casual
DATE: February 2025

We are Wolves; progressive, determined, bright, unified and humble. A pack that is hungry for success. Wolves is one of the fastest growing professional football clubs in the UK, and also boasts one of the richest histories in the beautiful game.

Formed in 1877, Wolves was a founder member of the Football League, and was one of the country's most successful sides in the fifties and sixties. During a two decade spell the Black Country's most decorated side won three First Division titles and one of its four FA Cups.

Fast forward 70 years and Wolves are back amongst football's elite. In the past six years we have celebrated promotion to the Premier League, back-to-back 7th placed finishes and a Europa League quarter-final campaign. Now, we will be competing in the Premier League for a sixth successive season.

But at Wolves it is all about what we will do, not what we have done. We don't simply look to the future, we seize it.

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all colleagues and volunteers to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk and to ensuring that Wolves is free from discrimination and harassment.

Job purpose

To support the growth of domestic Football Development operations with the delivery of football-based coaching sessions across the West Midlands. Sessions will include after-school clubs, Football Development Centres (Boys & Girls), Goalkeeper Development Centre sessions on evenings and weekends, and our Soccer School programme during school holidays.

An interest and willingness to travel globally to support with the growth of the Club's brand on an international scale delivering football-based coaching sessions with Club partners.

Deliver high quality football-related coaching sessions to support with player retention and increased opportunities of talent identification for the movement of players into our elite player pathway.

Update player tracking and liaise with full time staff on evaluation of players.



Key responsibilities

- Deliver football coaching at venues across the region during evening and weekends
- Be available to deliver on extra-curricular provision in educational settings (3pm – 4:30pm)
- Liaise with FDOs to review sessions delivered on Football Development programmes
- Create relevant sessions plans, monitoring and evaluations for sessions
- Attend meetings with FDMs and FDO's when required.
- Support the clubs 'Pyramid' on player movement into the elite player pathway
- Understand the importance of Club CPD events, and attend relevant training when required
- Support International Growth with delivery on Touring groups who come to the UK
- Be open to delivering sessions overseas on the International and Tour programme

General responsibilities

- Compliance with Club policies
- Compliance with the Club's health and safety procedures
- Compliance with the Club's safeguarding policies
- To promote the Club's values
- To work consistently to embed equality & diversity into the Club
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

Safeguarding

- This role carries a specific safeguarding responsibility. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding vulnerable people.

Key relationships

- Football Development Manager – Domestic
- Football Development Manager - International
- Football Development Officers
- Programme partners

Scope of job

- Deliver on Football Development activities and support with the continual growth of the programme within venues and schools across Wolverhampton and surrounding counties, and internationally.



Person Specification

Job Title: Football Development Coach (Casual)

Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

Essential

- Strong understanding of football development activities
- Understand how to promote the brand through football development activities
- Knowledge of coaching pathway structure
- Knowledge of player pathway (boys & girls)
- To understand, demonstrate knowledge and have experience of current safeguarding practices

Desirable

- Knowledge of delivering a coaching curriculum

Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc

Essential

- Ability to deliver football-based coaching sessions to players aged from 4 to 15 years old
- Knowledge of current coaching trends
- Ability to assess and track player's progress
- Understanding of the club's vision, mission and values
- To be able to act as a positive role model for children and young people in sport
- Be a positive mentor to other casual staff or new casual staff
- Accurately record and complete relevant paperwork
- Planning and organisational skills

Desirable

- Evidence of working with targeted groups
- Evidence of working in a school, recreational, and development areas

General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc

Essential

- Ability to communicate at all levels and with external partners
- Ability to remain calm under pressure
- Availability for flexible working hours (minimum of 2 days per week)



- Ability to travel around the club's domestic geographical area
- Availability to travel Internationally to deliver on activities
- Understanding of how to work safely with children and/or adults at risk and uphold generally accepted practice when working with those participants.
- Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club.

Desirable

- Analytical skills, able to analyse data and make recommendations on improving the service or process

Experience: proven record of experience in a particular field, profession or specialism.

Essential

- Experience and a demonstrable track record of delivering football-related coaching sessions to children aged between 4 to 15 years old
- Experience of delivering outfield and or goalkeeper related sessions.
- Ability to identify players to progress through the Football Development and Club player pathways

Desirable

- Working with children and/or adults at risk
- Experience with working with key stakeholders at a professional club

Qualifications: the level of educational, professional and/or occupational training required

Essential

- Post-holder must hold the relevant safeguarding training (i.e. FA Safeguarding Children Workshop)
- This position is subject to a satisfactory DBS check. The successful candidate must have a clear and appropriate DBS certificate in place prior to commencing employment, in line with our safeguarding obligations
- The FA Introduction to Coaching Football (Level 1)
- The FA Safeguarding Children Course
- The FA Introduction to First Aid in Football
- Post-holder must hold a current driving licence

Desirable

- The FA UEFA C Licence (Level 2) or above
- The FA National Goalkeeping Course or above