



JOB DESCRIPTION

JOB TITLE: Lead Football Development Coach (Casual)
DEPARTMENT: Football Development
REPORTS TO: Football Development Manager / Football Development Officers
LOCATION: Wolverhampton, Telford, Shrewsbury, Codsall, Newport, Cannock, or Stafford
HOURS: Casual
DATE: July 2023

We are Wolves; progressive, determined, bright, unified and humble. A pack that is hungry for success. Wolves is one of the fastest growing professional football clubs in the UK, and also boasts one of the richest histories in the beautiful game.

Formed in 1877, Wolves was a founder member of the Football League, and was one of the country's most successful sides in the fifties and sixties. During a two decade spell the Black Country's most decorated side won three First Division titles and one of its four FA Cups.

Fast forward to 2022, three seasons at Molineux saw Wolves clinch the Sky Bet Championship trophy with 99 points, followed by a seventh-place finish in the Premier League, which included memorable wins over Manchester United, Tottenham Hotspur, Chelsea and Arsenal. The next season saw the team complete a memorable double over the reigning champions, equal the previous season's seventh place finish and reach the quarter finals of the Europa League all as part of the 'longest season' in league history, either starting before or finishing after all other teams.

But this post is about not what we have done, but what we will achieve next.

We take seriously our commitment to the safeguarding of children and adults at risk and to ensuring that Wolves is free from discrimination and harassment.

Job purpose

An opportunity for talented football coaches to lead on the delivery of the Club's Football Development programme across locations in Wolverhampton, Telford, Shrewsbury, Codsall, Newport, Cannock or Stafford, and future areas of growth.

Be a focal point at venues for parents, players, and Football Development Coaches and to raise standards of delivery activities.

Coach across the Football Development programme and work with other staff to deliver high quality sessions on a weekly basis during evenings and Saturday mornings (and to support any future expansion of the programme).

Provide support on the international programme to grow the Club's global brand and reach.

Update player tracking and liaise with full time staff on evaluation of players. Promoting talented players in to the department's player pathway.



Key responsibilities

- Coach on the football development programme across all geographical areas
- Be a focal point at venues for staff, parents, and participants
- Liaise with parents providing high quality customer care and resolve any issues that may arise
- Lead on the registration/de-registration, organisation, and health & safety at activities
- Handle participants personal data in accordance with Club and GDPR policies
- Be responsible for reporting first aid and safeguarding incidents
- Provide feedback to Football Development Coaches (FDC)
- Work closely with Football Development Officers to raise standards of FDC delivery
- Be available on a weekly basis to deliver during evenings and Saturday mornings
- Be available to deliver on educational programmes
- Assist the International programme on the delivery of sessions (UK & Overseas)
- Support International Growth with delivery on Touring groups who come to the UK
- Create relevant session plans, monitoring and evaluations for sessions
- Support the clubs 'Pyramid' on player movement.

General responsibilities

- Compliance with Club policies
- Compliance with the Club's health and safety procedures
- Compliance with the Club's safeguarding policies
- To promote the Club's values
- To work consistently to embed equality & diversity into the Club
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

Safeguarding

- This role carries a specific safeguarding responsibility. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding vulnerable people.

Key relationships

- Football Development Manager
- Football Development Officers
- Football Development Coaches
- Participants and parents

Scope of job

- Deliver on the ever-expanding Football Development activities in Wolverhampton and surround areas. (Currently 6 different venues, over 400 children coached per week)

Please apply via the club website [Vacancies | Club | Wolverhampton Wanderers FC \(wolves.co.uk\)](#)



Person Specification

Job Title: Lead Football Development Coach (Casual)

Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

Essential

- Strong understanding of football development activities
- Understand how to promote the brand through football development activities
- Knowledge of coaching pathway structure
- Knowledge of player pathway (boys & girls)
- To understand, demonstrate knowledge and have experience of current safeguarding practices

Desirable

- Knowledge of developing a coaching curriculum
- Knowledge of how to lead venues for Football Development activities

Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc

Essential

- Coaching players through a coaching structure
- Knowledge of current coaching trends
- Ability to assess and track player's progress
- Understanding of the club's vision, mission and values
- To be able to act as a positive mentor to children and young people in sport
- Be a positive mentor to other casual staff or new casual staff
- Accurately record and complete relevant paperwork
- Planning and organisational skills

Desirable

- Evidence of working with targeted groups
- Evidence of working in school environment, recreational, development and elite levels

General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc

Essential

- Ability to communicate at all levels and with external partners, parents, and participants
- Ability to build good relationships with external partners, parents, and participants
- Ability to remain calm under pressure
- Availability for flexible working hours
- Ability to travel around the club's domestic geographical area
- Availability to travel Internationally to deliver on activities
- Understanding of how to work safely with children and/or adults at risk and uphold generally accepted practice when working with those participants.
- Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club.

Desirable

- Analytical skills, able to analyse data and make recommendations on improving the service or process

Experience: proven record of experience in a particular field, profession or specialism.



Essential

- Experience in organising and delivering on Football Development activities (outfield or goalkeeping)
- Ability to identify players to progress through the players pathway
- Demonstrable experience of leadership skills and evidence of leading people

Desirable

- Working with children and/or adults at risk
- Experience with working with key stakeholders at a professional club

Qualifications: the level of educational, professional and/or occupational training required

Essential

- Post-holder must hold or obtain at the earliest opportunity the relevant safeguarding training (i.e. FA Safeguarding Children Workshop)
- Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safeguarding Manager
- The FA UEFA C Licence (Level 2)
- The FA Safeguarding Children Course
- The FA Introduction to First Aid in Football
- The FA Introduction to Talent Identification (Level 1)
- Post-holder must hold a current driving licence and a means of being mobile across various sites

Desirable

- The FA UEFA B Licence (Level 3)
- The FA National Goalkeeping Course
- The FA National Talent & Scouting in Football (Level 2)