



## JOB DESCRIPTION

<b>JOB TITLE:</b>	Women's and Girls Performance Analyst
<b>DEPARTMENT:</b>	Women's and Girls
<b>REPORTS TO:</b>	Head of Women and Girls
<b>LOCATION:</b>	Sir Jack Hayward Training Ground – Additional travel may be required
<b>HOURS:</b>	Full Time (37.5 hours per week)
<b>DATE:</b>	June 2026

**We are Wolves. English football's original innovators. Always looking forward and determined in the face of challenge, bright in spirit and unified by the bond between players, staff and supporters, while remaining humble and grounded in the values of our Wolverhampton community. At Wolves, we honour the past, while seizing the future**

Formed in 1975 as Heathfield Rovers, initially as a West Midlands League second division club, they later became Wolverhampton & Wednesbury Tube and then Wolverhampton Ladies before taking the name Wolverhampton Wanderers in 1993. In the 1993/94 season they were promoted to the Premier League, which was then the topflight of Women's football.

In 2008/09 the women and girl's programme were taken on board by the Wolves community trust, this support continued until 2021/22 season where the academy took control of the female provision, ensuring the boys and girls alike are given opportunities to play at Wolves.

2019/20 season and 2020/21 season saw Wolves Women top of the table in both seasons only to have the leagues ended abruptly due to COVID. This prevented promotion to tier 3, however Wolves were successful in an 'upwards movement' initiative allowing them to move into the FA Women's National League, Northern Premier Division.

After winning tier 3, at the first time of asking, the club to have cemented their status within the FAWNL having finished second last season to a full time Nottingham Forest. As we embark on our fifth season within the division we are aiming for our next steps to be WSL2 football for the first time in the club's history.

**We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all colleagues and volunteers to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk**

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### Job purpose

To support the Women's and Girls Performance Analysis process and services at Wolverhampton Wanderers Football Club, enabling us to enhance the quality of content, research and development given to Coaches and Players. This role will work closely with the Women's Head Coach and the Head of Women's and Girls Football, whilst also working closely with the academy analysts in the boy's programme to align the provision.

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## Key responsibilities

- 🛡️ Filming and coding of all senior Women's matches
- 🛡️ Provide pre / live / post-match analysis on matchdays and training sessions to coaching staff.
- 🛡️ Deliver comprehensive video and performance analysis across first team activities.
- 🛡️ Maintenance of video and statistical databases.
- 🛡️ Support in the production and delivery of team/individual meetings.
- 🛡️ Maintain and manage video databases and coding processes.
- 🛡️ Translate insights into clear training objectives aligned to the club's methodology.
- 🛡️ Involvement in research-based projects on learning styles, delivery and technology.
- 🛡️ Assist with the implementation of player development plans and support coach observation sessions.
- 🛡️ To follow and enforce best practice in relation to Safeguarding policies and processes including but not limited to reporting procedures.
- 🛡️ To work alongside the Safeguarding Team and Designated Safeguarding Leads to ensure safeguarding standards are met and maintained.

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## General responsibilities

- 🛡️ Compliance with Club policies
- 🛡️ Compliance with the Club's health and safety procedures
- 🛡️ Compliance with the Club's safeguarding policies
- 🛡️ To promote the Club's values of progressive, humble, determined, bright and unified
- 🛡️ To work consistently to embed equality & diversity into the Club
- 🛡️ To undertake such other duties as may be reasonably expected
- 🛡️ To maintain professional conduct at all times

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## Safeguarding

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all those associated with WWFC to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk.

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## Equality, Diversity, and Inclusion

The post holder will demonstrate a strong commitment to equality, diversity, and inclusion, supporting the organisation's strategic aims to remove barriers and address inequality. You will play an active role in promoting an inclusive, discrimination-free environment that ensures fair access to opportunities and resources. This includes fostering a culture of dignity, respect, and belonging where everyone is empowered to contribute, perform, and reach their full potential.



### **Key relationships**

- 🛡️ To work closely with the Women's Head Coach and Head of Women's and Girls football to build on the analysis provision delivered.
- 🛡️ To work with the boy's academy analysts, building lines of communication and understanding of roles and responsibilities to support the alignment of the analysis provision.
- 🛡️ Build strong relationships with the coaching staff and support staff to understand their workflows and requirements to support player development throughout the season.

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### **Scope of job**

- 🛡️ This role will involve approximately 37.5 hours per week and may include duties outside normal office hours including evenings, weekends and on public holidays.
- 🛡️ This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in light of the changing needs of Wolverhampton Wanderers Football Club. The Performance Analysis department is amalgamated with both senior and academy footballers, and you may be asked to support either department at short notice.



## PERSON SPECIFICATION

**Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc**

### Essential

- 🛡 Evidence of excellent Football knowledge through analyst, coaching or playing experience.
- 🛡 Excellent knowledge of Microsoft Office and Apple based products to build presentations, databases and graphical resources.
- 🛡 Good knowledge of video editing software (iMovie/Final Cut/Adobe) etc.
- 🛡 Understanding of Performance Analysis software and awareness of coding/editing and presentation processes within it.
- 🛡 Demonstrate an advanced understanding of relevant equipment and technology, including its operation and maintenance.
- 🛡 An understanding of Safeguarding children, young people and adults at risk.
- 🛡 Knowledge of Safeguarding legislation, policies and procedures (including reporting platforms and/or requirements).
- 🛡 Wellbeing knowledge in relation to supporting children, young people and adults at risk.

**Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc**

### Essential

- 🛡 Experience using Apple products (including MacBook Pro)
- 🛡 Experience of working with all Microsoft Office products.

### Desirable

- 🛡 Experience of working with Veo cameras
- 🛡 Experience in camera equipment used to film matches and training

**General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc**

### Essential

- 🛡 Understanding of how to work safely with children, young people and adults at risk to uphold Safeguarding best practice.
- 🛡 Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club.
- 🛡 A personality that brings a positive impact to our elite environment and can engage with younger players.
- 🛡 Ability to work using own initiative.
- 🛡 Calm under pressure and able to adapt to changing situations.
- 🛡 Excellent presentation and communication skills that have a positive impact on performance.
- 🛡 An understanding of individual responsibility in complying with Health and Safety policies.
- 🛡 Personal commitment to continued professional development.



- ⚡ Operate within the rules of professional confidentiality to liaise with staff and players.

Experience: proven record of experience in a particular field, profession or specialism.

Essential

- ⚡ A minimum of 1 years' experience of working in a sporting environment to provide Performance Analysis support and delivery.
- ⚡ Experience of presenting in front of large groups.
- ⚡ Working with children and/or vulnerable adults

Qualifications: the level of educational, professional and/or occupational training required

Essential

- ⚡ An undergraduate degree in a Sports Science, Sport Studies, Coaching or Performance Analysis related course.
- ⚡ Post-holder must hold or obtain at the earliest opportunity and maintain the relevant safeguarding training (i.e. FA Safeguarding Children Workshop).
- ⚡ Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safer Recruitment Group

Desirable

- ⚡ Coaching experience, including FA coaching qualifications