



## JOB DESCRIPTION

**JOB TITLE:** Casual Football Development Coach  
**DEPARTMENT:** Football Development  
**REPORTS TO:** Football Development Manager / Football Development Officers  
**LOCATION:** Molineux Stadium / Compton Training Ground and external facilities  
**HOURS:** Casual  
**DATE:** February 2023

**We are Wolves; progressive, determined, bright, unified and humble. A pack that is hungry for success. Wolves is one of the fastest growing professional football clubs in the UK, and also boasts one of the richest histories in the beautiful game.**

Formed in 1877, Wolves was a founder member of the Football League, and was one of the country's most successful sides in the fifties and sixties. During a two decade spell the Black Country's most decorated side won three First Division titles and one of its four FA Cups.

Fast forward to 2022, three seasons at Molineux saw Wolves clinch the Sky Bet Championship trophy with 99 points, followed by a seventh-place finish in the Premier League, which included memorable wins over Manchester United, Tottenham Hotspur, Chelsea and Arsenal. The next season saw the team complete a memorable double over the reigning champions, equal the previous season's seventh place finish and reach the quarter finals of the Europa League all as part of the 'longest season' in league history, either starting before or finishing after all other teams.

But this post is about not what we have done, but what we will achieve next.

**We take seriously our commitment to the safeguarding of children and adults at risk and to ensuring that Wolves is free from discrimination and harassment.**

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### Job purpose

To deliver on all Football Development activities in Wolverhampton and surrounding areas and support the international programme.

Coach across the Football Development programme and work with other staff to deliver high quality sessions.

Update player tracking and liaise with full time staff on evaluation of players.

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### **Key responsibilities**

- Coach on the football development programme in Wolverhampton and surrounding areas
- Assist the International programme on the delivery of sessions
- Be available to deliver on educational programmes
- Liaise with senior staff to review sessions on Evening & Weekend, Tots programmes
- Support International Growth with delivery on Touring groups who come to the UK
- Create relevant sessions plans, monitoring and evaluations for sessions
- Monthly meetings with FDM & FDO's.
- Support the clubs 'Pyramid' on player movement.

### **General responsibilities**

- Compliance with Club policies
- Compliance with the Club's health and safety procedures
- Compliance with the Club's safeguarding policies
- To promote the Club's values
- To work consistently to embed equality & diversity into the Club
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

### **Safeguarding**

- This role carries a specific safeguarding responsibility. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding vulnerable people.

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### **Key relationships**

- Football Development Manager
- Football Development Officers
- Wolves Foundation Senior Management team
- Programme partners

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### **Scope of job**

- Deliver on the ever-expanding Football Development activities in Wolverhampton and surround areas. (Currently 6 different venues, over 400 children coached per week)



## Person Specification

**Job Title:** Casual Football Development Coach

**Knowledge:** the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

### Essential

- Strong understanding of football development activities
- Understand how to promote the brand through football development activities
- Knowledge of coaching pathway structure
- Knowledge of player pathway (boys & girls)
- To understand, demonstrate knowledge and have experience of current safeguarding practices

### Desirable

- Knowledge of developing a coaching curriculum

**Technical/work-based skills:** skills specific to the job e.g. language competence, typing skills, coaching skills etc

### Essential

- Coaching players through a coaching structure
- Knowledge of current coaching trends
- Ability to assess and track player's progress
- Understanding of the club's vision, mission and values
- To be able to act as a positive mentor to children and young people in sport
- Be a positive mentor to other casual staff or new casual staff
- Accurately record and complete relevant paperwork
- Planning and organisational skills
- Presentation skills

### Desirable

- Evidence of working with targeted groups
- Evidence of working in school environment, recreational, development and elite levels

**General skills and attributes:** more general characteristics e.g. flexibility, communication skills, team working etc

### Essential

- Ability to communicate at all levels and with external partners
- Ability to build good relationships with external partners
- Ability to remain calm under pressure
- Availability for flexible working hours
- Ability to travel around the club's domestic geographical area
- Availability to travel Internationally to deliver on activities
- Understanding of how to work safely with children and/or adults at risk and uphold generally accepted practice when working with those participants.
- Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club.

### Desirable

- Analytical skills, able to analyse data and make recommendations on improving the service or process



Experience: proven record of experience in a particular field, profession or specialism.

Essential

- Experience in organising and delivering on Football Development activities (outfield or goalkeeping)
- Ability to identify players to progress through the players pathway

Desirable

- Working with children and/or adults at risk
- Experience with working with key stakeholders at a professional club

Qualifications: the level of educational, professional and/or occupational training required

Essential

- Post-holder must hold or obtain at the earliest opportunity the relevant safeguarding training (i.e. FA Safeguarding Children Workshop)
- Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safeguarding Manager
- Level 2
- Outfield or Goalkeeping qualification
- FA Safeguarding
- FA Emergency Aid
- Hold a full driving licence

Desirable

- Qualified to degree level
- UEFA B