JOB DESCRIPTION

JOB TITLE:	Academy Part Time Therapist
DEPARTMENT:	Academy Medical
REPORTS TO:	Lead U9s – 16s Therapist
LOCATION:	Sir Jack Hayward Training Ground and any away venue required
HOURS:	Casual
DATE:	April 2026

We are Wolves. English football's original innovators.

As a founding member of the Football League, we boast one of the richest histories in the beautiful game, shaping modern football while always staying true to our Old Gold roots.

Our purpose is to make our pack proud by uniting our city, inspiring our communities and delivering unforgettable moments.

We challenge ourselves to be brave, embrace new ideas and take ownership of our actions, while earning trust through integrity, respect and humility. United as One Pack, we care for one another, celebrate our differences and work together to achieve more than we ever could alone.

At Wolves, we honour our past while shaping our future. Creating lasting memories for our supporters, our city and each.

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all colleagues and volunteers to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk

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Job purpose

The role of the Academy Therapist is to provide emergency medical treatment to Academy players. As a result, this role will contribute to the success and achievement of the academy programme. A key component of this role is the ability strive for excellence to ensure that the optimal service is provided for the academy players and the medical department. This role is responsible to Head of Academy Performance Services.

Key responsibilities

- To provide emergency medical treatment to Academy players to the best of their ability within the confines of their scope of practice (dependent upon qualifications)
- The role holder must ensure they are adequately equipped to fulfil the above duties and to ensure that any medical equipment used is in good, safe working order. If equipment is not

present, or is not in working order, a full-time member of the medical staff must be informed immediately

- To follow the instructions of senior staff and to ensure that they are present at all venues at the agreed time
- To assist other members of academy staff in safeguarding and always protecting the welfare of the children
- To maintain all qualifications certifying that they are up to date and that adequate qualifications are held to undertake the duties being asked
- To have a good understanding of all WWFC Emergency Action Plans and be confident in implementing these plans should an emergency situation arise
- Liaising with parents as required
- Reporting directly to the Schoolboy Physiotherapist
- Any other duties at the request of the Head Academy Physiotherapist and Schoolboy Physiotherapist
- Where required, complete the mandatory qualifications and relevant Continued Professional Development requirements as required by the Elite Player Performance Plan and associated governing bodies (The Football League, The Football Association)

General responsibilities

- Compliance with Club policies
- Compliance with the Club's health and safety procedures
- Compliance with the Club's safeguarding policies
- To promote and support the Club's values;
    - **One Pack:** Collaborate, build trust and care for each other.
    - **Be Brave:** Be bold, honest, and embrace challenges with courage.
    - **Raise our Game:** Seek improvement and strive for excellence in everything we do.
    - **Own It:** Act with integrity and take full responsibility for actions and results on and off the pitch.
    - **Stay Humble:** Show respect, listen to others, and leave egos at the door.
- To work consistently to embed equality & diversity into the Club
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

Equality, Diversity, and Inclusion

The post holder will demonstrate a strong commitment to equality, diversity, and inclusion, supporting the organisation's strategic aims to remove barriers and address inequality. You will play an active role in promoting an inclusive, discrimination-free environment that ensures fair access to opportunities and resources. This includes fostering a culture of dignity, respect, and belonging where everyone is empowered to contribute, perform, and reach their full potential.

Safeguarding Statement

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all those associated with WWFC to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk.

Key relationships

- To work alongside a team of Academy Therapists on a weekly basis (likely to only work on the same evening/day as 2-3 other part-time medical staff)
- At times to work alone – providing the sole medical cover for individual training sessions or games
- To directly report to the full-time Academy Physiotherapist on a daily basis
- Head of Academy Performance Services

Scope of role

- Flexibility in this role is essential – ability to work irregular and unsocial hours as required
- Work may be subject to change with less than 24 hours' notice on occasions
- You must cover both Academy home and away games and be prepared to travel
- Work will regularly be outside 'normal' working hours, in evenings, weekends and bank holidays
- You must attend all CPD/in-service training sessions organised throughout the season

PERSON SPECIFICATION

Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

Essential

- Good knowledge of the EPPP Premier League Guidelines and W.W.F.C. Club Philosophy
- An understanding of Safeguarding children, young people and adults at risk and wellbeing considerations
- Knowledge of Safeguarding legislation, policies and procedures (including reporting platforms and/or requirements).
- Wellbeing knowledge in relation to supporting children, young people and adults at risk.

Desirable

- Experience with providing medical treatment in a sports related industry

Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc

Essential

- FA Level 4 Intermediate Trauma Medical Management in Football Qualification

General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc

Essential

- Understanding of how to work safely with children, young people and adults at risk to uphold Safeguarding best practice.
- Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club
- Ability to work as part of a team
- To work with initiative
- To have excellent interpersonal skills
- Availability for flexible working hours

Experience: proven record of experience in a particular field, profession or specialism.

Essential

- Working with children and/or vulnerable adults
- At least 2 years of experience working in a similar role

Qualifications: the level of educational, professional and/or occupational training required

Essential

- Sports Rehabilitation or Sports Therapy Degree
- FA Level 4 Intermediate Trauma Medical Management in Football Qualification
- Post-holder must hold or obtain at the earliest opportunity and maintain the relevant safeguarding training (i.e. FA Safeguarding Children Workshop).
- Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safer Recruitment Group