



JOB DESCRIPTION

JOB TITLE:	Girls Goal Keeping Coach (Youth)
DEPARTMENT:	Women & Girls
REPORTS TO:	Wolves Women's Manager
LOCATION:	Sir Jack Hayward Training Ground and other training locations as required
HOURS:	9 hours per week
DATE:	July 2025

We are Wolves. Progressive, determined, bright, unified and humble. A pack that is hungry for success. Wolves is one of the fastest growing professional football clubs in the UK, and also boasts one of the richest histories in the beautiful game.

Formed in 1975 as Heathfield Rovers, initially as a West Midlands League second division club, they later became Wolverhampton & Wednesbury Tube and then Wolverhampton Ladies before taking the name Wolverhampton Wanderers in 1993. In the 1993/94 season they were promoted to the Premier League, which was then the topflight of Women's football.

In 2008/09 the women and girl's programme were taken on board by the Wolves community trust, this support continued until 2021/22 season where the academy took control of the female provision, ensuring the boys and girls alike are given opportunities to play at Wolves.

2019/20 season and 2020/21 season saw Wolves Women top of the table in both seasons only to have the leagues ended abruptly due to COVID. This prevented promotion to tier 3, however Wolves were successful in an 'upwards movement' initiative allowing them to move into the FA Women's National League, Northern Premier Division.

After winning tier 3, at the first time of asking, the club to have cemented their status within the FAWNL having finished second last season to a full time Nottingham Forest. As we embark on our fifth season within the division we are aiming for our next steps to be WSL2 football for the first time in the club's history.

We are committed to safeguarding and promoting the welfare of children, young people and adults at risk. We expect all colleagues and volunteers to share this commitment. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people and adults at risk

Job purpose

To lead and deliver a structured goalkeeper-specific coaching curriculum within the Youth Girls Academy (ages 9-16), promoting technical, tactical, physical, and psychological development across all age groups. You will design and implement individual development plans in collaboration with the Player Development Lead, support match-day performance, and align goalkeeping coaching with the club's playing philosophy, Academy objectives, and Safeguarding requirements.

Key responsibilities

- Plan, deliver, and evaluate age-appropriate goalkeeper training sessions within the club's goalkeeping identity and wider Academy playing philosophy



- Implement progressive coaching structures, including the mentoring of junior goalkeeping coaches where applicable
- Provide match-day support across relevant age groups (warm-ups, tactical briefings, in-game feedback)
- Develop and monitor individual development plans or player development plans for all goalkeepers in your cohort in collaboration with the Player Development Lead, conducting regular reviews and feedback sessions with players and parents
- Use video analysis and performance data to provide feedback, prepare learning clips, and support reflective practice
- Work closely with the Academy's multi-disciplinary team (sports science, medical, psychology) to ensure goalkeeper development is holistic and integrated
- Stay current with modern goalkeeping methodologies and deliver CPD for goalkeeping staff as appropriate
- Maintain accurate session plans, attendance records, performance reviews, and administrative data in line with club systems and EPPP requirements

General responsibilities

- Compliance with Club policies
- Compliance with the Club's health and safety procedures
- Compliance with the Club's safeguarding policies
- To promote the Club's values of progressive, humble, determined, bright and unified
- To work consistently to embed equality & diversity into the Club
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

Safeguarding

This role carries a specific safeguarding responsibility. This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children, young people, and adults at risk.

Key relationships

- Academy Manager – Football
- Women & Girls Manager
- Player Development Lead
- Academy W&G coaches and staff
- W&G Physiotherapist
- Safeguarding Senior Manager
- Head of Education
- Academy Operations Manager



PERSON SPECIFICATION

Job Title:

Knowledge: the level and breadth of knowledge to do the job e.g. understanding of a defined system, method or procedure, legal or regulatory frameworks etc

Essential

- Experience of working in a GK role in the female game.
- Experience of creating and leading a high performing GK programme .
- A proven track record in a high energy, fast moving, pressurised environment.
- Ability to deal with confidential and sensitive information.

Desirable

- Knowledge of governing body rules within football (i.e. PL, FA,) to include an understanding of the current ETC, WSL/Championship regulations.

Technical/work-based skills: skills specific to the job e.g. language competence, typing skills, coaching skills etc

Essential

- Proficient in use of word, hudl, Veo and excel.
- Competent in Outlook diary and email management.
- Willing to learn the use of new database programmes such as Player Management Application (PMA) and WPS.
- Able to develop effective working relationships at all levels.
- Able to manage own time and tasks efficiently with a high attention to detail.

General skills and attributes: more general characteristics e.g. flexibility, communication skills, team working etc

Essential

- Understanding of how to work safely with children and/or vulnerable adults and uphold generally accepted practice when working with those participants.
- Promote, adhere to and implement the Club's Equality Policy and to work consistently to embed equality and diversity within Club.
- Ability to multi-task and handle changes to plans and workload in a positive manner.
- Possess communication skills that are clear, engaging and responsive.
- Management of time, working to tight deadlines to ensure priorities are met.
- A proactive approach and the ability to work well under pressure in a fast-paced, demanding role.
- Highly effective written and verbal communication skills.
- Conscientious and motivated with high level of personal initiative.
- Approachable, personable and humble.
- Strong team player.
- Willing to self-evaluate and work towards continuous improvement.
- Prepared to take on whatever work is required to support the team.



Experience: proven record of experience in a particular field, profession or specialism.

Essential

- Proven experience of working in a people centred environment.
- Development and Implementation of administration processes and procedures
- Able to demonstrate success in a logistical/operations role

Desirable

- Working with children and/or adults at risk.
- Experience of working in a Professional Football Club or Sporting environment.
- Experience of GK recruitment and profiling.

Qualifications: the level of educational, professional and/or occupational training required

Essential

- Level 2 in Goalkeeping.
- Safeguarding and first aid (level 2) within 3 years and kept up to date throughout contract.

Desirable:

- UEFA A in Goalkeeping
- UEFA B outfield qualification.