







## JOB DESCRIPTION

<b>JOB TITLE:</b>	<b>Wolves Disability FC – Casual Coach</b>
<b>DEPARTMENT:</b>	<b>Wolves Foundation</b>
<b>REPORTS TO:</b>	<b>Senior Disability Sport Officer</b>
<b>DIRECT REPORTS:</b>	<b>NONE</b>
<b>LOCATION:</b>	<b>Molineux Stadium and working across the City of Wolverhampton &amp; West Midlands</b>
<b>DATE:</b>	<b>July 2026</b>

Wolves Foundation plays a pivotal role in the city of Wolverhampton, serving as a trusted and influential force for positive change. Through a dedicated team of skilled staff and volunteers, the Foundation leverages the strong local connection to Wolves to motivate, educate, and inspire individuals and communities to improve their lives.

As it embarks on its 2030 strategy, the charity works collaboratively with key local partners—including the local authority, police, health services, and education providers—to identify and address societal challenges and health inequalities. Using data and insight, it delivers evidence-based interventions through a wide range of projects aligned with its four strategic priorities;






-  Economic Prosperity and Employment
-  Community Safety
-  Health and Wellbeing
-  Stronger Together

Community engagement is central to the Foundation's mission, with a commitment to removing barriers to participation regardless of age, gender, race, religion, sexual orientation, or disability. Its work spans 225 delivery sites across the city, engaging tens of thousands of participants from as young as one month to over 100 years old.

All employees are expected to embody the Foundation's core values and ethos, ensuring excellence in delivery. Professionalism and adherence to contractual, operational, and policy standards are essential to maintaining the integrity and impact of the Foundation's work.

### **Wolves Values – what we stand for:**

**Purpose:** To make our pack proud by uniting our city, inspiring our communities, and delivering unforgettable moments.

-  **One Pack:** Collaborate, build trust and care for each other.
-  **Be Brave:** Be bold, honest, and embrace challenges with courage.
-  **Raise our Game:** Seek improvement and strive for excellence in everything we do.
-  **Own It:** Act with integrity and take full responsibility for actions and results on and off the pitch.
-  **Stay Humble:** Show respect, listen to others, and leave egos at the door.



## **Job purpose**

To provide support to the Wolves Disability FC teams on a casual basis. This will include supporting with the planning and delivery of training sessions plus match day support across Wolves Disability FC age groups (U12's, U16's & Adults). This role will involve working with children, young people and adults, who have SEND requirements and/or disabilities.

This role will involve working evenings and weekends as directed by your line manager.

## **Key responsibilities**

- 🔑 Lead and assist on the delivery of inclusive, football sessions for young people, adults and individuals with disabilities.
- 🔑 Establish new relationships and maintain existing relationships with key stakeholders and partner organisations.
- 🔑 Develop creative ways to promote and market the projects to engage participants to meet the intended project outcomes.
- 🔑 Support the facilitation of project celebration events, festivals and competitions.
- 🔑 Support with development of Wolves Disability FC case studies to showcase impact and project reach.
- 🔑 Collect qualitative and quantitative data to demonstrate outcomes for project reporting.
- 🔑 Perform other duties as required and directed by your line manager which are considered relevant to the post and to the objectives of the Foundation.
- 🔑 Ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation, or harassment of any description and to promote positive working relations amongst employees and customers.
- 🔑 The ensure positive commitment to sustainability and social action projects and targets in line with the Foundation's One Pack One Planet action plan.

## **Safeguarding responsibilities**

- 🔑 To follow and enforce best practice in relation to Safeguarding policies and processes including but not limited to reporting procedures.
- 🔑 To work alongside the Safeguarding Team and Designated Safeguarding Leads to ensure safeguarding standards are met and maintained.
- 🔑 Maintain CPD, knowledge and skills in relation to safeguarding practices, delivery and management.
- 🔑 Responsible for structuring adequate safeguarding related quality assurance assessments for relevant business areas.

This role involves working with children and/or adults at risk in a Regulated Activity (or in close proximity to children and/or adults at risk). This means that the post-holder is required to apply all relevant policies and uphold the Club's commitment to safeguarding children and adults at risk.

## **General responsibilities**

- 🔑 Compliance with Wolverhampton Wanderers Foundation Policies.
- 🔑 Compliance with Wolverhampton Wanderers Foundation health & safety procedures.
- 🔑 Compliance with Wolverhampton Wanderers Foundation safeguarding policies.



- ⚡ Champion the club and Foundation values at all times.
- ⚡ To maintain professional conduct at all times.
- ⚡ To undertake other duties as may be reasonably expected.

### **Contractual Information**

- ⚡ Casual Worker contracts do not provide guaranteed and/or regular hours of work, therefore, there will be no set hours of work associated with this role.
- ⚡ Casual work is agreed mutually between employee and employer on an adhoc basis.

### **Key relationships**

- ⚡ Senior Disability Sport Officer
- ⚡ Foundation Health Improvement, Community Sport & Disability Sport Teams.
- ⚡ Local stakeholders/partners.
- ⚡ Football Association and County FA (Staffordshire & Birmingham)
- ⚡ Staffordshire Ability Counts League
- ⚡ City of Wolverhampton Council



## Person Specification

**Job Title: Wolves Disability FC – Casual Coach**

<b>Knowledge: the level and breadth of knowledge to do the job</b>	<b>Essential</b>	<b>Desirable</b>
🛡️ To be part of a team that can identify the formal and informal educational, social, cultural and recreational needs of participants and provide suitable support to those identified	✓	
🛡️ To understand the vision, mission, and values of the Foundation to implement these with participants	✓	
🛡️ Experience of delivering football and/or multisport activity independently and as part of a wider team	✓	
🛡️ An understanding of community development, sport, volunteering and how to motivate, inspire and enthuse others.	✓	
🛡️ An understanding of Safeguarding children, young people and adults at risk.	✓	
🛡️ An understanding of how to adapt session delivery for individuals with disabilities.	✓	
🛡️ An understanding of working with adults and children with SEND and disability requirements and possible reasonable adjustments.	✓	
🛡️ Knowledge of Safeguarding legislation, policies and procedures (including reporting platforms and/or requirements).		✓
<b>Technical/work-based skills: skills specific to the job</b>	<b>Essential</b>	<b>Desirable</b>
🛡️ Understanding safeguarding reporting procedures	✓	
🛡️ Competency and confidence in delivering football and multisport sessions.	✓	
🛡️ Ability to support the delivery of appropriate sessions to meet the needs of young people and adults with SEND requirements and/or disabilities.	✓	
🛡️ Ability to problem solves and react to ongoing situations		✓
<b>General skills and attributes</b>	<b>Essential</b>	<b>Desirable</b>
🛡️ Understanding of how to work safely with children and/or adults at risk and uphold generally accepted practice when working with those participants.	✓	
🛡️ Availability for flexible working hours	✓	
🛡️ Ability to travel around the Wolverhampton Wanderers Foundation geographical area or to get to Molineux Stadium	✓	
🛡️ Committed to making a positive impact to beneficiaries	✓	
🛡️ Resilient and compassionate	✓	
🛡️ An energetic team worker	✓	
🛡️ A strong set of values that meets the organisations own values	✓	
🛡️ Excellent organisational and time management skills		✓
<b>Experience: proven record of experience in a particular field, profession, or specialism.</b>	<b>Essential</b>	<b>Desirable</b>
🛡️ Working with children and adults at risk	✓	
🛡️ Experience of delivering safe and engaging community physical activity sessions.	✓	



⚡ Experience of working with children, young people and adults with a range of disabilities.	✓	
⚡ Able to demonstrate proven experience in sport, health, physical activity or community development.		✓
⚡ Working within a football environment		✓
<b>Qualifications: the level of educational, professional and/or occupational training required</b>	<b>Essential</b>	<b>Desirable</b>
⚡ Post-holder must hold or obtain at the earliest opportunity the relevant safeguarding training (i.e. FA Safeguarding Children Workshop)	✓	
⚡ Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safer Recruitment Group.	✓	
⚡ Post-holder must hold or obtain at the earliest opportunity a first aid qualification.	✓	
⚡ FA's Coaching Disabled Footballers Course or equivalent.	✓	
⚡ Post-holder must have UEFA C License or equivalent	✓	
⚡ Post-holder must hold a valid driver's license.		✓
⚡ Makaton training certification or equivalent		✓

**NB: This job description and personal specification is intended to be a general guide to the scope of the duties and not an inflexible specification.**